



Republika ng Pilipinas  
**Pambansang Pangasiwaan ng Patubig**  
(National Irrigation Administration)  
Rehiyon Blg. 5, Lungsod ng Naga

**OFFICE OF THE BIDS AND AWARDS CHAIRMAN**

City Address: Panganiban Drive  
Naga City

Tel Nos ;4732090;4738967  
;4732882(TeleFAX)

INVITATION TO APPLY FOR ELIGIBILITY AND TO BID

The National Irrigation Administration (NIA) Region 5, Panganiban Drive, Naga City, , invites registered suppliers/contractors , to apply for eligibility and to bid for the hereunder contract:

Name of Contract : Supply and Delivery of Various Office Supplies at NIA-Regional Office  
Contract No. : GAA -RO 045-08  
Location : NIA, Regional Office, Naga City  
Brief Description : Supply and Delivery of various Office Supplies for use by the various Divisions of NIA-Region V Office, Naga City  
Approved Budget For : Php 165,585.46  
the Contract (ABC)  
Contract Duration : Within seven (7) calendar days after receipt of Purchase Order

Prospective bidders must be involved and have experience in undertaking a similar supply & delivery contracts within the last two years. The Eligibility Check/Screening as well as Preliminary Examination of Bids shall use non-discretionary pass/fail criteria. Post qualification of the lowest bid shall be conducted.

All prospective bidders shall pay the non-refundable amounts of Five Hundred Pesos (P500.00) as registration and eligibility fees and One Hundred Sixty Six Pesos (P 166.00) for bid documents to the NIA Regional Office Cashier.

All particulars relative to the Eligibility Statement and Screening, Bid Security, Performance Security, Pre-Bidding Conference, Evaluation of Bids, Post-Qualification and Award of Contract shall be governed by the pertinent provisions of R. A. 9184 and its Implementing Rules and Regulations (IRR).

The schedule of BAC activities is as follows:

<b>BAC Activities</b>	<b>Schedule</b>
1. Issuance of Eligibility and Bid Documents	August 26-September 2, , 2008
2. Receipt and Opening of Bids	September 8, 2008 at 9:00 AM at the NIA Regional Office, Naga City

The NIA Regional Office No. 5, BAC, Naga City, assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of the bid.

Posted this 21st<sup>th</sup> day of August 2008 at the Bulletin Boards of the NIA Regional Office No. 5, Naga City and the notice has been also uploaded in the NIA Website at [www.nia.gov.ph](http://www.nia.gov.ph) and the G-EPS.

**TOMAS P. FRANCIA**  
Chairman, NIA RIO-5, Naga City

APPROVED:

**WILLIAM P. RAGODON**  
Regional Manager